

## **Application Information for the Hirao Scholarship Program 2019**

The Hirao Scholarship Program was established through a donation from Mr. Koji Hirao, a former faculty member of Showa Women's University (hereinafter "SWU") who served as its fourth Chancellor. The program aims to provide financial assistance to international students from the Southeast Asia region who wish to study at SWU.

### **1. Eligibility Requirements**

Applicants must meet all the criteria listed below to qualify.

- (1) The applicant must be an international student planning to study at SWU under "SWU Academic Program" or "SWU Intensive Japanese Language Program" (hereinafter "Program").
- (2) The applicant must either hold nationality of, or be attending a university in, the countries listed below:  
Indonesia, Cambodia, Singapore, Thailand, East Timor, the Philippines, Brunei, Vietnam, Malaysia, Myanmar, Laos.
- (3) The applicant must engage in interacting activities arranged by Showa Women's University during the Program (e.g., to participate in international exchange events).
- (4) The applicant must join Showa Women's University Supporters Club and engage in activities to promote SWU after completing the Program (e.g., to recommend SWU and its program to students in her home university).

### **2. Number of Recipients**

Two students per year.

### **3. Scholarship amount and Payment Arrangements**

The sum of (1) and (2) below will be provided (up to 500,000 yen).

- (1) Two hundred thousand (200,000) yen in cash
- (2) An amount equivalent to the program fee<sup>※1</sup>

※1. The amount will vary depending on the university the applicant is enrolled in.

Arrangements for providing (1) and (2) will be as follows.

- (1) Direct deposit<sup>※2</sup>
- (2) To be used by SWU to allocate the applicant's program fee (no cash payment is involved)

※2. The deposit will be made into the active Japanese bank account opened upon the applicant's arrival in Japan.

### **4. Required Application Documents**

- (1) Showa Women's University Hirao Scholarship Application Form.

- (2) A letter of recommendation from home university. (No standard format required.)
- (3) An essay in English or Japanese.
- (4) Transcript containing GPA.

Note: Applicants must have a recommendation from their home university to apply for the scholarship. Please submit a letter of recommendation completed and signed by professor of your home university.

## 5. Application Deadlines and Submission Information

Application deadlines:

- |                 |  |
|-----------------|--|
| Spring semester | No later than 30 <sup>th</sup> of November, 2018 |
| Fall semester   | No later than 31 <sup>st</sup> of May, 2019      |

Submit the scanned application documents via email by the above deadline, and mail original documents. The e-mail address and mailing address are below:

Showa Women's University Center for International Exchange (CIE)  
1-7-57 Taishido, Setagaya-ku, Tokyo 154-8533, Japan  
e-mail: [inbound@swu.ac.jp](mailto:inbound@swu.ac.jp)

Note: Please submit the scholarship application documents with the Program application documents.

## 6. Selection Process

- (1) The scholarship recipients will be selected by SWU on the basis of the application documents submitted.
- (2) Selections will be made within 45 days after application deadline, and the results will be notified to the applicants in writing and / or via email.

## 7. Others

- (1) A recipient of the Hirao Scholarship Program is not eligible to receive any of other scholarships offered by SWU.
- (2) The scholarship recipients will lose their eligibility to receive a scholarship and may be required to repay the received scholarship amount partially or in full amount, in case, they
  - Face disciplinary action in accordance with the university policy
  - Are found to have made false statements in the application documents and are deemed to be unsuitable as a recipient.
- (3) A recipient of the Hirao Scholarship Program cannot apply for the second time.

## Contact Information

Center for International Exchange, Showa Women's University

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